

Looking for some flexible hours, without too much commitment?

VACANCIES

Prison Collection Workers Sessional work - 0hr contract

**£13.30 per hour
+ 45p per mile travel expenses
+ holiday pay**

The Thames Valley Partnership is an established charity of over 25 years working in partnership with the statutory, private and voluntary sectors to provide long-term sustainable solutions to the problems of crime and social exclusion. We work to support those whose lives are impacted by crime and our current programmes include support around the needs of families of offenders, work in the field of domestic abuse, support for victims, restorative justice, early interventions.

Our **New Leaf project** supports those trying to resettle back into the community on release from prison and provides 'through the gate' volunteer mentoring and practical support to ex-offenders returning to Oxfordshire, Berkshire & Buckinghamshire. We help them address any issues and obstacles they may face and as a result many of our ex-offenders manage to stay away from crime, and can turn over a new leaf – which in addition to benefitting them and their families and children, makes the wider communities feel safer for everyone.

We are currently looking for **Prison Collection Workers** who will be responsible for coordinating the collection of offenders on the day of release from prisons from Bullingdon, Woodhill and Bronzefield prisons.

The role involves travelling with the accompanying volunteer mentor to collect the person from the prison on the day of release and ensuring that the immediate needs of the individual are addressed on the day of release e.g. taking them to pre-arranged emergency housing or ensuring they attend appointments at drug agencies. Where possible you will have had the opportunity to meet each individual before release. Training/induction will be provided by the Partnership.

The role will be on a sessional basis, paid by the hour, and may be between 1 & 4 collections a month and **would be ideal for someone who has some flexibility, their own transport and would like to work occasionally without the commitment of regular hours.** Whilst most collections will not commence before 8am and will normally finish before 5pm, the requirement for flexibility and access to a properly insured (business use) vehicle is essential. Each collection is between 5-8 hours on average. The essential duties/requirements are:

Duties

- To act as the primary collection driver meeting offenders at the gate on release.

Requirements:

- The post holder must hold a driving licence and have access to a car insured for business purposes.
- To be able to manage their own time and work load effectively.
- To be able to remain calm and be able to adapt quickly to unforeseen eventualities.
- The ability to support and motivate volunteers.
- Ability to communicate well with a range of different personalities.
- A strong belief in the value of mentoring and the use of volunteers.
- The post holder will need to undergo an enhanced DBS check prior to employment.
- A knowledge of support agencies, benefits system and housing agencies would be an advantage.

For an informal discussion or to express your interest about the role please contact the Project Manager Judith Baker - email judith@newleafproject.co.uk as soon as possible.